

CHATTOOGA COUNTY  
BOARD OF TAX ASSESSORS

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Chattooga County  
Board of Tax Assessors  
Meeting of December 28, 2016

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<b>Attending:</b>	<b>William M. Barker – Present</b> <b>Hugh T. Bohanon Sr. – Present</b> <b>Gwyn W. Crabtree – Present</b> <b>Richard L. Richter – Absent</b> <b>Doug L. Wilson – Present</b> <b>Nancy Edgeman - Present</b>
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Meeting called to order @ 9:00 a.m.

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**APPOINTMENTS:**

**OLD BUSINESS:**

**I. BOA Minutes:**

Meeting Minutes for December 21, 2016

**BOA reviewed, approved, & signed**

**II. BOA/Employee:**

**a. Time Sheets**

**BOA reviewed, approved, & signed**

**b. Emails:**

**1. Weekly Activity Summary**

**2. Leonard Barrett**

**3. Barrett Separation notice**

**The Board discussed email items 2 and 3. Mrs. Edgeman stated the notice was sent certified mail.**

**4. Training January 9<sup>th</sup> – 13<sup>th</sup>, 2017**

**BOA acknowledged receiving emails**

**III. BOE Report:** Nancy Edgeman to forward via email an updated report for Board's review.

**One pending 2015 Appeal to Superior Court for Map & Parcel 57-21**

**Nancy Edgeman will send follow up email**

**IV. Time Line:** Nancy Edgeman to discuss updates with the Board.

**Exploring and learning the WinGap system.**

**NEW BUSINESS:**

**V. Appeals:**

**2016 Appeals taken: 117**

**Total appeals reviewed Board: 117**

**Pending appeals: 0**

**Closed: 117 Includes Motor Vehicle Appeals**

Weekly updates and daily status kept for the 2016 appeal log by Nancy Edgeman.  
Requesting BOA acknowledge

## **VI: MISC ITEMS**

### **a. WINGAP discussion**

The office is now working with future year data in WinGAP. The WinGAP team recommended we review all areas and check for issues with the data conversion. We are scheduled for training January 9 thru 13, 2017.

## **VII: MOBILE HOMES**

### **a. Parcel: 38C--11 ACC #1 (A MANUFACTURED HOME)**

**Owner: Bray, Catherine & Roy L**

**Year: 2009 to 2016**

### **SUMMARY**

1. Value under consideration 2,198 (for all years)
2. Home of record is a 1980 model 12x50 Guerdon ID # GDWTGA20805288.
  - a. Home was listed in tax records to "Catherine & Roy L Bray"
  - b. Current title record (12/16/2016) reports home titled to "Roy L Bray".
  - c. Per title record, home was acquired 05/23/1989 / Home has been in the county tax records since 1996.
    - For 1996 to 2005 home was billed on the Real Property Digest as a homesteaded manufactured home.
    - From 2006 to 2016 home was billed on the Pre-bill Mobile Home digest.
3. On 12/14/2016, field appraiser Randy Espy reported that there was not a mobile home located on map 38C parcel 11.
  - a. An examination of satellite photography seems to indicate that the home was actually located on the adjacent parcel (38C--10).
  - b. A drive-by inspection this date (12/21/2016) confirmed that the home is no longer on this property.
4. This account has delinquent bills from 2009 to 2016.
  - a. There is no home to foreclose on.
  - b. Mr. Bray is not currently listed with any real or personal property in the county.
  - c. Per the Tax Commissioner's Office, Mr. Bray is not currently listed with a motor vehicle in the county.

### **Recommendations:**

1. It is recommended that the Board of Assessors set the value of this home to - 0 - for all outstanding bills as well as tax year 2017.
2. This home was deleted from the county tax records in WinGAP AY2017 on 12/21/2016.

**Reviewer:** Roger F Jones

**Motion to accept recommendation:**

**Motion: Mr. Wilson**

**Second: Mr. Bohanon**

**Vote: All that were present voted in favor**

**VIII: INVOICES**

1. Parker Fibernet, LLC, from 11/20/2016-12/19/2016 & 12/20/2016-1/19/2017, amount \$1,244.33  
Schneider (qpublic) – Inv # INV-0457 Date 12/15/2016 – Amount \$617.50  
**BOA reviewed, approved, & signed**

**The Board instructed Nancy Edgeman to begin scheduling continuing education classes for the office beginning with the employees that need the course hours first.**

Meeting Adjourned at 10:10 am

William M. Barker, Chairman  
Hugh T. Bohanon Sr.  
Gwyn W. Crabtree  
Richard L. Richter  
Doug L. Wilson

  
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